



THE UNIVERSITY  
WOMEN'S CLUB  
*of* VANCOUVER  
*at* H Y C R O F T

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## MEMBER BILLING FORM

Thank you for applying to become a member of The University Women's Club of Vancouver (UWCV). As part of the application process, we require a valid credit card to process the one-time entrance fee of \$558.60, which includes the entrance fee of \$525 plus the cost of the name tag and fob key of \$33.60. Once your membership application is approved by the Board, we will process your payment.

### MEMBERSHIP DUES

If your application is approved, both your membership dues and usage fees will be charged to the credit card you have provided to us. The UWCV operates on an **annual membership from July to June**, with dues **billed annually in June and due on July 1<sup>st</sup> of each year**. Membership dues will be pro-rated for those who are joining the Club during any other month. Unless paying by cheque, membership dues are charged directly to your credit card either annually or in monthly installments.

Membership dues are not invoiced independently however will appear on a statement should you incur any charges for monthly activities. Receipts for membership dues are available by request by contacting the Finance department. Payment can be made by Visa or MasterCard.

### 2019-2020 UWCV MEMBERSHIP DUES

Membership Category	UWCV Dues	GST	CFUW Dues	Christmas at Hycroft Tickets (x3)	Total Annual Payment	Monthly Instalment*
Regular & Associate	\$1,054.39	\$54.04	\$86.80	\$30.00	\$1,251.59 <sup>(a)</sup>	\$94.57 <sup>(b)</sup>
Under 30	\$527.19	\$27.02	\$86.80	\$30.00	\$684.19 <sup>(c)</sup>	\$47.28 <sup>(d)</sup>

a) Reflects \$26.36 administration charge per year for annual payment option.

b) Reflects \$26.40 administration charge per year for monthly payment option.

c) Reflects \$13.18 administration charge per year for annual payment option.

d) Reflects \$13.20 administration charge per year for monthly payment option.

## MONTHLY USAGE CHARGES

Usage charges for Club activities, events, or food and beverage consumption will automatically be charged to your credit card on a monthly basis. If you have incurred any usage charges our Finance department will mail or e-mail you a statement at the beginning of the next month with a summary of the usage and notification of the date that the total will be charged to your credit card. You will have three to five days after the statement is sent to review the charges and contact our Finance Department if you have any questions or disputes. If your credit card number or expiry date changes, please advise the office in sufficient time to allow timely processing. A delay in processing may result in an additional finance charge.

A signature below indicates that you have **read and agree to our Club Rules and Bylaws** and that you authorize The University Women's Club of Vancouver to charge your one-time entrance fee of \$558.60, your membership dues and monthly usage activity as they become due to the credit card listed below.

**\*Cardholder's Signature:** \_\_\_\_\_

**Printed Cardholder's Name:** \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_

**Credit Card Type:** \_\_\_\_\_ **CVC Code #** \_\_\_\_\_

**Expiry Date:** \_\_\_\_\_

**Please let us know how you prefer to have your dues billed:**

**Monthly** \_\_\_\_ **Annually** \_\_\_\_

**Please let us know how you prefer to pay for your one-time entrance fee:**

**Installments** \_\_\_\_ **Paid in full** \_\_\_\_

If you pay by installments, an admin charge of \$10.5 will be added to the entrance fee. Total \$535.5

If you have any questions, please email us at [office@uwcvancouver.ca](mailto:office@uwcvancouver.ca)